

Maghull High School Sixth Form

Student & Parent Handbook
2010-2011



Through Challenge to Achievement
Through Encouragement to Self-Esteem
Through Inspiration to Fulfilment

Sixth Form Organisation

Director of Sixth Form

Mr. P. Hollinghurst

Sixth Form Student Progress Leaders

Mr. C Hurst Miss K Austin

Sixth Form Assistant Student Progress Leader

Sixth Form Administrator

Mrs. C. Hadwin

Tutors and Tutor Room Allocation

6A	Mr G Stenson / Mrs J Sleeman	6G	Mr C O'Donoghue
6B	Mr N Abraham	6H	Mr J Raynor
6C	Mrs J Aspinall	6J	Ms D McGowan
6D	Mrs G Tramontano	6K	Miss D Ouko
6E	Mr L Best	6L	Ms J Etherington
6F	Mrs J Tumilty	6M	Mrs L Jones

Welcome to Maghull High School Sixth Form

Welcome to the Sixth Form. I do hope that you enjoy your time here with us and most importantly take advantage of the opportunities we can offer you to continue your development both academically and personally. Every year we receive a mix of people into the Sixth Form, some who are very sure why they are here and what they want to achieve in life, others are often less certain but do know they want to be successful and believe more education is the key to their success and a few do arrive because they cannot think of anything else to do or because their friends are coming back. If you are in the first two groups I am sure you will be starting with the right attitude. Everyone will find some of the work more difficult and everyone will have to learn to study in a more independent way. However with the right attitude and the support of your teachers you will be successful and be able to move on with your life with many new doors having been opened for you.

If you think you are in the third group, you will be in for a shock. Unless you do have the motivation to really stretch yourself, you will find this year difficult and are in danger of failing and wasting a year when you could have set good foundations for your future life. Please really ask yourself why you are here and think about the great opportunities being successful in education can bring and the number of doors it can open into so many careers with a higher standard of living and greater job satisfaction. You only have one life to live and you should give it your best shot and we as a school will do everything we can to help you achieve your goal.

Your Student Handbook

This handbook contains all the basic information you will need in the Sixth Form. We have written this handbook to help you get the best from your time with us and to understand the differences between life in main school and the Sixth Form. You will study fewer subjects, some maybe for the first time, but your studies will be in much greater detail. You will need to do much more independent learning and to help this you will be given study periods on your time table and training in the study skills needed. You will have more freedom but will also have much greater responsibility for yourself.

Please read this handbook carefully with parents/guardians and make sure you understand all the information it contains. On the back page is our School and Student Contract. This document outlines the joint responsibilities we each have to ensure you will be successful in your time here. It is a condition of acceptance into the Sixth Form at Maghull High School that students and parents/guardians accept and agree to abide by the conditions of this contract. We will do everything we can to fulfil our part of the contract and do expect the same from you.



Mr. P. Hollinghurst
Assistant Headteacher

Sixth Form Calendar 2010 – 2011

Month	Students	Staff	Parents
September	Induction Y12 Contracts Signed Target setting	Tutor Meeting Admit students to course Issue targets to subject staff UCAS Refs Settling down check - tutors	29/09/10 Induction Meeting Yr12 6.30pm-7.30pm Contracts signed
October	Assessment 1 15/10/10 Subject assessment interviews File/Planner Check 15 th UCAS Med & Dent deadline Half Term	Assessment 1 15/10/10 Subject assessment marking and student interviews File/Planner Check Subject analysis ALPS Half Term	Assessment 21/10/10 Half Term
November	Tutor/Subject mentoring At risk interviews 6 th form team Recovery plans set up	Combined Parents Evening Y12/Y13 - 03/11/10 Tutor Mentoring Cycle At risk interviews – 6 th form team Recovery plans set up by subject staff and team	Combined Parents Evening Y12 / Y13 - 03/11/10 At risk interviews 6 th form team
December	10/12/10 Assessment 2 File/Planner Check Subject Assessment interviews Christmas	10/12/10 Assessment 2 Student interviews File/Planner Check Christmas	Assessments issued 17/12/10 Christmas
January	Y13 Jan AS/A2 exams 15 th UCAS deadline Tutor mentoring At risk interviews 6 th form team Recovery plans set up	Y13 AS/A2 exams Mentoring Cycle At risk interviews 6 th form team Recovery plans set up by subject staff and team	At risk interviews 6 th form team
February	Y12 Mock exams 31/1/11 Y13 Assessment 3 11/2/11 Subject assessment interviews File/Planner Check Half Term	Y12 Mock exams 31/1/11 Y13 Assessment 3 11/2/11 Subject assessment interviews File/Planner Check Half Term	Y13 Assessment issued 25/2/11 Half Term
March	Tutor mentoring At risk interviews 6 th form team Recovery plans set up	Y12 Assessment Deadline Written Report 4/3/11 Combined Parents Evening Y12/Y13 – 30/03/11 At risk interviews 6 th form team Recovery plans set up by subject staff and team Y13 assessment written report deadline 31/3/11	Y12 Assessment written report issued 18/3/11 Combined Parents Evening Y12/Y13 - 30/03/11
April	Easter Tutor/Subject mentoring At risk interviews 6 th form team Recovery plans set up	Easter At risk interviews 6 th form team Recovery plans set up by subject staff and team	Easter Y13 written report issued 21/4/11 At risk interviews 6 th form team
May	Senior Prefect Elections Student questionnaires File/Planner Check Yr 13 Ball – 20/5/11 AS/A2 exams study leave Y12 End of formal teaching 6/5/11 Y13 End formal teaching 20/5/11 Half Term	Analysis student opinions 6 th form team Y12 End of formal teaching 6/5/11 Y13 End formal teaching 20/5/11 Revision Lessons Yr 13 Ball – 20/5/11 Half Term	 Half Term
June	UCAS final confirmation deadline Y12 students Return – start A2 HE conference (Liverpool Uni.) Head Girl/Boy selected		
July	HE Introduction Day Fresher's Week		

Sixth Form Life

Attendance

All pupils must be in school at 8.50am. Attendance on time at all timetabled lessons and study sessions is compulsory. **Year 12 students are expected to be in school full time.** Year 13 students may be allowed to go home to study when all their lessons are finished for the day, provided their parents agree and they are on target for their exams.

Poor attendance and punctuality at lessons will be dealt with very seriously. Students are only allowed to miss a lesson in special circumstances such as an educational visit organised by another subject or hospital appointment. **Permission to miss a lesson is only granted in advance by a Sixth Form Progress Leader who will give you a permission slip for the subject teacher whose lesson you will miss.** Subject teachers must be notified of your absence well in advance. Letters are required to cover illness, hospital appointments etc.

Absence

Attendance at as many lessons as possible is clearly essential for you to make progress; we expect student attendance over the year to be at least 98% although clearly we do make allowances for long term medical problems. Tutors monitor attendance very closely and will make referrals to the Educational Welfare Officer if patterns of absence develop. If a student is absent from school for any reason they are expected to bring in an absence note signed by a Parent, Legal Guardian or Doctor. Failure to do so will result in all absences being marked as unauthorised. All absence notes should be given to Mrs Hadwin (Sixth Form Administrator).

Tutors and Tutorials

Your Tutor is your guide and mentor throughout the Sixth Form; they are also your first point of contact if you have any problems or concerns. They will explain to you what the best way to contact them is and discuss any issues with you within two days. At least once every half year your tutor will have a formal mentoring session with you to discuss your academic progress and future plans.

Assemblies

Assembly will take place once a week, Wednesday period 1. This session will also be frequently extended to allow various enrichment activities to take place.

Paid Employment

We realise many students want to take up some part time employment but this must be very carefully controlled and should stop when exam time approaches. No paid employment may take place in school time. If you do work we strongly recommend you only work at weekends and for no more than five or six hours. National research has shown that on average students who work for more than 8 hours a week score a grade lower in each Advanced Level subject and students working more than 10 hours two grades lower.

Sixth Form Facilities

The Sixth Form is designed and equipped to allow students to reach their potential. The Study Centre is a silent working area that has subject specific resources, text books, university prospectuses and computers. There is no eating or drinking in this area at any time. The Common room is fully equipped with a water fountain, Costa Coffee Cafe and vending machines and is to be used for group discussion and relaxation at break and lunchtime. During lesson times students are expected to behave in a quiet, orderly manner in this area and the playing of music, cards or football is banned. We have some of the best Sixth Form facilities in the area and we rely on your maturity and commonsense to keep these facilities in good order. It is the responsibility of the Sixth Form Student Leaders to ensure this happens.

Collaboration

A growing number of subjects are taught in collaboration with Deyes High School and Maricourt High School. This means that students will also have access to facilities on those sites. When using these facilities, students are expected to follow the rules and regulations of those schools and students must carry a photo I.D. card at all times. There is a shuttle bus which allows students to move between the three schools. This operates at break and at the start and end of lunch. If students have a period one lesson, or at the end of the day they should make their own travel arrangements.

Education Maintenance Allowance

Mrs Hadwin operates the EMA system if you are eligible for EMA your attendance to lessons will be monitored electronically. It is the student's responsibility to ensure they have received a mark from their teacher for every lesson.

Work Experience

We include work experience as an essential part of our Level 2 student's course. Our aim is to improve students understanding of the world of work and prepare them for it.

The Careers Department alongside Connexions help to organise other work related experiences for our Advanced Level students, especially those who are planning careers in specific areas such as teaching or medicine to help enhance their CV and UCAS applications.

Community Involvement

A system of voluntary work runs throughout the year. This system provides students with the opportunity to gain valuable experience inside and outside of the school community and to boost their self-esteem by being able to make a worthwhile contribution.

It is imperative that all students sign up to an area of community involvement. In the increasingly competitive work place and with universities reducing their intake, it is important that you stand out from the crowd. Our aim is to encourage you to acquire a variety of skills that will enhance your CV and develop you as a valuable member of society. People who do not take this commitment seriously will find it difficult to obtain a university place of their choice. These are excellent opportunities to involve yourself in an activity that interests and motivates you.

Senior Prefects / Student Leaders

There are senior prefect / student leader positions in the Sixth Form. These students are selected whilst in lower sixth via a procedure of application statements, interviews and student voting.

Senior prefects / student leaders begin their prestigious role at the start of their Year 13. Each will be attached to a group with responsibility for one of the many strands of sixth form life. They will assist the relevant group and tutors with events throughout the year. They also represent the school body on various Governors sub-committees and play a lead role in School Council meetings.

Sixth Form Student Council

All students are welcome to become involved with the Sixth Form Student Council that meets regularly. Each tutor group will nominate a representative to attend these meetings. Students are able to discuss matters concerning them or put ideas forward for improvements. Minutes from these meeting are copied to the Head Teacher.

Equal Opportunities

At Maghull High School we expect everyone to treat each other with respect regardless of disability, race, gender, creed or culture. We value our student's diversity and will make every effort to ensure pupil's individuality is valued.

Lunch Time

At lunch time students can use the school canteen, Costa Coffee Café, bring their own lunch, use the vending machines or go off site. If pupils go off site they are not allowed to bring any hot food back into school with them. At lunch students can use the yard or field area to play football etc.

Parking

No parking is available for students on the school site; we therefore advise students not to bring their vehicles to school. Parking on Ormond Drive is very limited and students are strongly reminded of the need for care and consideration on this road.

Maghull Academy

The Maghull Academy is a group aimed at high achieving students with common needs and interests across the collaboration of schools. This is a group that is chosen based upon GCSE point scores and teacher assessments.

Academic Organisation

Sixth Form Courses

Level 3 Advanced Level

We offer a very wide range of level 3 courses in traditional A levels and also Btec and OCR Nationals. This ensures that students of a wide range of ability can successfully achieve good grades and progress to Higher Education or Employment.

The courses available to a student are dependent upon their GCSE results. We use their average points score from their capped results (best 8 GCSE results including English and Maths). The points allocated to each grade are listed below:-

Grade	Points	Grade	Points	Grade	Points
A*	58	C	40	F	22
A	52	D	34	G	16
B	46	E	28	U	0

There are two pathways **Green** and **Blue**.

Green Pathway

- Entry requirements, at least 5 A*-C grades at GCSE and an average GCSE points score of more than 35 points from their capped points.
- A pass grade in the subject or a closely related one is also usually needed (see subject information sheet or consult teacher for details).
- Students choose 3/4 subjects from the **Green** Pathway Column.

Blue Pathway

- Entry requirements, at least 5 A*-C grades at GCSE and an average GCSE points score of 43 or more from their capped points including at least C grades in English and Maths.
- A grade B in the subject or a closely related one is also usually needed (see subject information sheet or consult teacher for details).
- Students choose 4 subjects from the **Blue** and or **Green** Columns.

Green Pathway Subjects		
Applied Biology Btec	Design 3D	Media
Art	Design Textiles	Music Technology
Art & Design Fashion Btec	Engineering Btec	Performing Arts
Business	Forensic Science Btec	Sport Btec
Computing	Health & Social Care Btec	Theatre Studies
Dance	ICT OCR Nat	Travel OCR Nat

Blue Pathway Subjects		
Biology	History	Physics
Chemistry	Law	Psychology
Economics	Mathematics	Sociology
English	Further Mathematics	Spanish
French	Music	
Geography	PE	

T12 Level 2 Course

Orange Pathway

Entry requirements for the T12 level 2 course are 5 grades at GCSE level. Students choose one 4 GCSE equivalent and one 2 GCSE equivalent course from the Orange pathway

Orange Pathway	
Subjects worth 4 GCSE	Subjects worth 2 GCSE
Travel & Tourism OCR National	Employment Skills
Business Btec National	Public Services Btec National

All students on Level 3 courses have the opportunity to take General Studies AS/A2 and all students must complete an Extended Project (EPQ) whilst they are in the Sixth Form.

Collaboration

To ensure the maximum choice of subjects is available to all our students we work in collaboration with Deyes and Maricourt High Schools. A growing number of advanced subjects are offered jointly in Year 12 and as part of the Intermediate course. (In Year 13 it may be necessary to amalgamate groups if numbers become very small.)

The Right Decision

The right choice of course is the most important decision you have to make in the Sixth Form. Please don't rush your decision. Please think carefully about these points:-

- Do you have an idea about what job or course you want to do? Are there any essential subjects you must take?
- Do you know what the course will be about especially if you have not taken it before?
- Are you sure you will enjoy the subject? If you hated it at GCSE, why will you like it now?

Most importantly

- Don't take anything just because your friends are; your likes and dislikes are almost certainly not the same.

Always ask questions of the teachers and especially of the Y13 students. They went through this last year and have been successful. Listen to advice and make your decision. If you feel you have made the wrong choice you can change course but you do need to do this as soon as possible by speaking to your Progress Leader and subject teachers.

Course Change/ Dropping a subject

All changes must be discussed with a member of the Sixth Form Leadership Team and the subject teachers. If we decide a change is necessary you will be given a Course Change Form to be completed by staff and approved by a member of the Sixth Form Leadership Team before any change takes place. This form must be completed and signed by the **Director of Sixth Form or a Progress Leader** to approve this change. This also applies if you are dropping a subject but not starting another one. You will remain on registers until it has been approved, which could affect your attendance figures.

Curriculum Entitlement

Each subject will provide you with the following: -

1. Course Details

- Specification and exam requirements will be given to all students at the start of the course. These will help you plan your studies and revision.

2. Time lines for year

- Showing unit start and finish times, coursework deadlines, assessment periods etc. This allows you to plan ahead, see when the busy times will be and if you see problems with subject clashes let the Sixth Form Leadership Team know.

3. Appropriate resources for the course

- Textbooks, past exam papers, mark schemes, library facilities and access to ICT.

4. A minimum of two assessed pieces of work per half term.

- These are vital pieces of work you must complete to complete the course.

5. Negotiated deadlines for each piece of work

- Agreed between teacher and student, taking notice of workload.

6. Negotiated deadlines for the return of work

- Agreed between teacher and student, taking notice of workload.

7. Constructive feedback on how work can be improved

- Your teacher will make detailed comments on your work clearly explaining how it can be improved. Immediately after assessment cycles all subject staff will carry out individual student mentoring offering support and guidance.

8. Guidance on how to catch up on missed work

- If you have missed work for any reason you must discuss it with your teacher and find out what you need to do to catch up. The teacher will set you a deadline by when you must show them the completed work.

9. A file and planner check at least once per half term

- Being organised is the key to success. Your teachers will check your file to see if it is well organised, and if the notes, handouts etc are all present and in the right place. Tutors will check your planners to see that you are using them effectively and recording your mentoring sessions.

N.B. Items 1-3 are found in the Students Subject Handbook

Student Work Commitment

Your Weekly Commitment to Your Studies is 30-35 hours

You have returned to school because you want or need to improve your education, so you can eventually get the type of job you want. To do this you know you need to gain higher qualifications and probably go on to Further or Higher Education. Your studies have therefore got to be the most important thing in your school life; you will not be successful unless these are your absolute priority.

From past experience we know that the main contribution to a successful Sixth Form career is simple, it is how much time you spend on study. We believe that you must commit yourself to 30-35 hours a week. This does include your taught lesson time of 13.5-18 hours a week. In other words you should be spending about as much time on private study, doing homework, coursework, catching up and reviewing and learning as you do in lessons. 30 hours is only about 20% of your week.

Private Study

In the Sixth Form you will not have a full timetable. This is because we realise that as you are now a more mature student you will need to do a lot more independent study. We have provided for you a supervised, well equipped study area. If you are taking 4 advanced subjects you will have to spend a minimum of 6 lessons a fortnight in the Study Area. If you are taking 3 advanced subjects you will have to spend a minimum of 8 lessons a fortnight. When you have selected your subjects you will be asked to identify your study lessons on the timetable. Attendance at these lessons is compulsory and you will be registered, (EMA students will lose their payment if these lessons are missed).

Progression into Year 13

To move from a Level Two course to AS level you must have at least 5 Grade C passes at GCSE from 3 different subjects and a good record of conduct, attendance and punctuality in Year 12.

To move from AS level to A2 level you must have passed your AS level exams with a D or above and have a good record of conduct, attendance and punctuality in Year 12. Students who have passed two AS level subjects may be allowed to move on to A2 level in those subjects if their teachers agree and must take up a place on the one year A level equivalent course. Students who have not passed two AS subjects may be allowed to retake the AS year but only in special circumstances and after discussion with parents.

Target Setting

All students will have minimum target grades set for all subjects. These are based on the average grade achieved by students nationally with a similar GCSE performance in year 11. Teachers will use these grades as a minimum acceptable level for your performance. You can decide that these levels are too low and will be given a chance to agree new targets if you wish. We will explain how the system works in detail to you and your parents at the start of term.

Assessment and Reporting

The Sixth Form is a very busy time and what is expected of you is very different from before. You will be taking a lot of exams in only 9 months; therefore it is very important that both you and your teachers are aware how well you are progressing.

We will monitor your progress regularly, with assessment cycles in October, December, February and at Easter. At these times you will have a short interview about your progress with a teacher in each subject and a longer summary discussion with your tutor. These are important times that give you a chance to explain your own needs to staff and ask for their advice and extra help. As well as this all staff are encouraged to use the 'referral system' to let us know if you are falling behind or failing at any time. All students who are having problems with their work will be supported by the Sixth Form Leadership Team in any way we can to help them recover and be successful.

Recording Interviews and Achievement

It is important to keep records of all you achieve and any formal discussions you have with staff. You must keep a record of all your achievements and relevant experiences so you can include them in your UCAS personal statement or Curriculum vitae (CV). Similarly a record is needed of the outcomes of your mentoring interviews with staff. These records will be kept on the appropriate pages of your Sixth Form Planner. This is a compulsory document which you must keep up to date and have it school with you at all times.

Student Support

Student Advice Services

At times students can be under a great deal of stress both in and out of school. There are various channels of advice and support open to our Sixth Form students to help them deal with the pressures of their studies and any other issues that could arise in their lives. The first point of reference should be the Tutor or the Student Progress Leader who will then either deal with the issue themselves or refer them to the appropriate person.

First point of contact

Form Tutors

Advice and Services open to Students

- Sixth Form Team
- Connexions;
- Careers Department;
- Senior Prefects;
- Head Boy/Girl;
- Councillors;
- Phoenix Centre;
- Inclusive Support Department.

Inclusive Support Department

Students who think they require academic or physical support should contact Mrs Garrahan for help and advice. Students with a statement of special educational need will be supported into the Sixth Form and their needs met as appropriate.

Academic Problems

Studying post 16 courses is a very different experience to that of high school as students are expected to apply self discipline and be highly motivated. Students can find that assessment grades are not of the standard they would normally produce and may fall behind in their studies. The major cause of students' failure is poor attendance to lessons and none completion of set work by deadlines.

All students' assessments are analysed by Progress Leaders and those who fail to meet the expected standards will be offered guidance and given the opportunity by subject staff to complete a further assessment to demonstrate that they can successfully remain on the course.

Staff have opportunities to report concerns throughout the year using our Tutor Referral System.

Tutor Referral Scheme

Formal referrals to tutors are made when subject staff have a recurring problem which their actions have failed to correct. When a referral is received by a tutor they will as soon as possible arrange an interview with the student who must attend at the time arranged. At the interview the tutor will discuss the problem with the student and agree on a suitable recovery strategy. Any subsequent referrals will be considered in a much more serious way and be addressed by the Progress Leader and eventually the Director of Sixth Form.

Parents will be informed of all referrals and actions taken. Repeat referrals will require parents be called in for interview to discuss the suitability of the course their son/daughter has chosen.

Conduct Warning

Conduct warnings are issued when student conduct is deemed inappropriate. They may be issued for:

- Ignoring uniform rules.
- Gambling.
- Playing football in the common room or during lessons.
- Insolence.
- Inappropriate behaviour on corridors

A **first warning** is issued for ignoring any of the rules outlined in the handbook so consequently a pupil's conduct has been deemed to reach unacceptable levels. The first warning will be issued directly to the student.

Should a student receive a **second warning** a letter will be sent home to parents to advise them that their conduct has reached inappropriate levels on more than one occasion.

If a third warning is issued this is a **final warning**. At this point parents will be asked to attend a meeting with the student and a member of the Sixth Form Leadership Team. At the meeting an action plan will be agreed for a way forward and targets will be set. If the student's behaviour reaches inappropriate levels again after this meeting they will be asked to leave the Sixth Form.

Valuing Achievement

Post 16 students still need praise! Subject staff are expected to inform Progress Leaders of students who are working well and producing excellent pieces of work. Commendation letters are sent home when students represent the school in sporting or voluntary activities.

Skills Training

A programme of study skills training will be organised for all students within the first term. Skills such as time management, note taking and revision techniques will be formally taught by staff and/or guest speakers as we believe they are vital to your success.

Higher Education

All our students are encouraged to consider further education and to reach their full potential. University open days are advertised throughout the year on the notice boards and there is fully stocked and up to date prospectus library in the study centre. Guest speakers from universities are also invited to talk to our students about university life and finance issues and students attend a Higher Education Conference in June at Liverpool University.

All Sixth Form tutors are specialist tutors who can assist students in completing their applications and tutors and the Sixth Form Leadership Team will write personalised UCAS references. A whole day of student training is devoted to completing personal statements and a calendar of deadlines is provided to ensure all applications arrive on time. All applications are made on-line.

A parents evening will be organised to help answer any questions regarding finance, course choice, university choice etc.

Social Activities, Excursions and Events

Throughout the year there is a planned programme of events. These events are run by members of the Sixth Form as part of their community involvement work. Students are in charge of ensuring this aspect of sixth form life is a success.

Examples of some of the events you can participate in are:- academic trips, social enrichment trips, barbeques, band nights, camping and weekends away, ice skating and visits to other countries. There are also in-school sporting competitions as well as competitive sports teams that are entered in local, regional and national competitions.

As a Performing Arts College, there are many opportunities to get involved in performing arts events. As well as our musical and drama productions, which require performers, backstage and technical help, there are choirs and other opportunities for music making and several dance groups, including Maelstrom which is just for boys. As an Arts College we find ourselves performing at all sorts of exciting events, in many different venues and you certainly do not have to be a studying performing arts course to get involved.

The final and biggest social event each year is the Sixth Form Leaver's Ball which is organised to celebrate the success of our students two years at Maghull High School Sixth Form.

Sixth Form Dress Code

Maghull High School Sixth Form has the following uniform policy. There are many reasons why we believe a uniform is important for our Sixth Form students:

- students wearing uniform help make the identification of potential intruders to the site easier;
- as we are part of Maghull High School and Sixth Form students attend lessons in the main buildings, Sixth Form students are required to be role models;
- wearing a uniform helps to create a professional, working environment;
- having to wear a uniform reduces the negative impact of peer pressure to conform to the latest expensive fashions;
- having a Sixth Form uniform allows collaboration with Deyes High School and Maricourt High School.

Sixth Form uniform requirements for ALL students from September 2010:

- Black, tailored, trousers or skirts
- White or black shirt or blouse – must have a collar
- Tie - optional
- Black or white shoes or plain trainers
- Black, smart jumper or cardigan
- Black or white polo-shirt

Items that must not be worn:

- Mini skirts
- Shorts
- Combat or tracksuit trousers
- Caps
- T-shirts
- Denim jackets
- Hooded tops

Note: If you are involved in a practical subject you should attend school in uniform and change for your activity **AND** only wear official school kit or school colours for these activities.

Tattoos/Hair/Piercing:

- Tattoos become relevant if they could cause offence and/or invite provocation. Any student who is representing Maghull High School must have any visible tattoos covered.
- Shapes, motifs, patterns or extreme styles that may cause ridicule, provoke hostility or detract from a professional image, are not acceptable. Hair dyes used by either sex should be of a colour which falls within the natural range of hair colours.

No liability will be accepted by Maghull High School for any damage to or loss of any type of jewellery that is brought into the workplace.

We ask for parental support on this issue and request that you consider this list carefully when purchasing clothing for your son/daughter's uniform. If Sixth Form students do not attend school in full uniform they will be asked by staff to leave the site for security reasons.

Maghull High School Sixth Form - School and Student Contract

You have chosen to continue your Post-16 education at Maghull High School. As a member of the Sixth Form you are a senior student and enjoy a range of rights and privileges. We hope that you will enjoy your time in the Sixth Form, and that you will leave the school having achieved your potential and be fully prepared for the next stage of your life. This document sets out those things that you have a right to expect from the school and its staff, and also what we expect from you, in order that all students will have the opportunity to succeed.

The school will:

- provide courses and teaching facilities which are appropriate for your ability;
- have high expectations of each student and set them appropriate targets;
- ensure that assignments are set on a regular basis and marked constructively and returned promptly;
- treat each student as an individual and provide regular support and guidance;
- monitor students progress regularly and report this progress to Parents/Guardians;
- provide facilities for and guidance on independent study at school;
- provide guidance and preparation to support your progression into employment or higher education
- inform you when staff will be absent and ensure that appropriate work is set;
- provide opportunity for voluntary work and work experience.

Students will:

- read the Student Handbook and abide by the rules included in it;
- negotiate a full programme of study and maintain their commitment to this. Any proposed changes to this must be discussed with the Director of Sixth Form / Progress Leaders in advance;
- attend and be punctual at all subject lessons, and tutorials. (If you know you are going to be absent you must inform your tutor and bring a note in from your Parents/Guardians/Doctor);
- make every effort to work to their full potential and complete all set work on time;
- attend all timetabled private study sessions and arrive properly equipped to work;
- take up voluntary work opportunities provided;
- maintain an acceptable standard of behaviour at all times, respecting each other, the facilities and the environment;
- wear a Sixth Form uniform;
- not undertake any paid employment during school hours and limit this employment to a maximum of 8 hours a week.

Parents/Guardians are asked to:

- support the school in the maintenance of this contract to help ensure their child achieves their full potential
- attend all relevant meetings to discuss issues relevant to their son/daughter
- contact the school with minor worries, including absence, before they become major problems;
- provide a space in which homework can be completed, without distractions

N.B. Students who will receive Educational Maintenance Allowance (EMA) will also have a separate EMA contract.