



Coronavirus: planning for tiered local restrictions

Here is what the 4 'tiers of restriction' will mean for our school and the actions we will take for each one.

Aim

Planning for the possibility of a local lockdown to ensure continuity of high-quality education.

Objectives

- Communicating clearly safety measures to staff, students, parents and governors
- Breaking transmission chains by limiting overall numbers on site, reducing chances of year group bubbles mixing, staggered breaks and lunchtimes
- Well sequenced curriculum – high quality off and an online learning resources and teaching videos that support all students to make good progress
- Lesson planning for 2 weeks on site and 2 weeks off site. Students split into two distinct groups, taught in their identified zones
 - Group 1 – Year 7, 11 and sixth form = 509 students
 - Group 2 – Year 8, 9 and 10 = 503 students
- Key worker/vulnerable children to remain in their year group bubbles
- Teaching staff to support a blended approach to learning using Firefly to set meaningful work each day, students following their normal timetable - receiving frequent instruction and clear explanations of key subject knowledge and skills by teachers
- MS Teams or Zoom to deliver live sessions/online instruction/messaging and feedback as appropriate - daily student/teacher interaction, regular assessment and swift feedback
- Students in receipt of free school meals to receive food parcels when learning remotely

TIER	WHAT IT MEANS FOR OUR SCHOOL	ACTIONS WE WILL TAKE
1	<p>We will remain open for all pupils.</p> <ul style="list-style-type: none"> • Face coverings in communal areas will be mandatory for all year groups, unless they are exempt from wearing one • Staff and visitors will be asked to wear face coverings when moving around communal areas in school where it is difficult to maintain social distancing, unless they're exempt from wearing one 	<p>Face coverings</p> <p>We will share factsheets on face coverings with parents and staff so that everyone knows what to expect.</p> <p>We will put up this poster in areas of the school, such as in classrooms, so that people know how to properly remove their face coverings.</p>
2	<ul style="list-style-type: none"> • We will remain open full-time for vulnerable pupils and the children of critical workers • For all other pupils, we will move to a rota model, combining on-site provision with remote learning. • Face coverings in communal areas will be mandatory for all year groups, unless they are exempt from wearing one 	<p>Face coverings</p> <p>We will share factsheets on face coverings with parents and staff so that everyone knows what to expect.</p> <p>We will put up this poster in areas of the school, such as in classrooms, so that people know how to properly remove their face coverings.</p> <p>Our rota model</p> <p>Secondary pupils will spend 2 weeks at school followed by 2 weeks at home</p> <p>We will split pupils into 2 distinct groups, making sure:</p> <ul style="list-style-type: none"> • 'Bubbles' of pupils don not mix with other rota groups: <ul style="list-style-type: none"> - Group 1 – Year 7, 11 and sixth form = 509 students - Group 2 – Year 8, 9 and 10 = 503 students - Critical worker/vulnerable remain in their year group bubbles. If childcare is needed for 2 weeks off site an additional bubble will need to be created and staffed • We will include vulnerable pupils and the children of critical workers in rota groups, even if they will be at school full-time • We will use the second week pupils are in school to prepare them for 2 weeks of remote learning • Zones, classrooms, equipment and facilities will be thoroughly cleaned between groups • We will communicate clearly safety measures to staff, pupils, parents and governors <p>Remote learning arrangements</p> <p>Middle leaders will direct teaching staff to support</p>

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		<p>blended approach.</p> <p>High quality support for year group bubbles learning remotely when not teaching year group bubbles on site. Use of curriculum based and Oak Academy resources uploaded to Firefly, MS Teams/Zoom sessions as appropriate to ensure pupils continue to make progress.</p> <p>Staffing arrangements</p> <p>We will publish Tier 2 timetable and staffing rotas.</p> <p>Risk assessment</p> <p>We will update our risk assessment to reflect our rota model, and we will communicate our plans with all staff and parents.</p> <p>Vulnerable pupils</p> <p>We will strongly encourage vulnerable pupils to continue attending school. To do this, we will</p> <ul style="list-style-type: none"> • Work with our local authorities(LA) • Contact a pupil’s parent or carer, and (where applicable) social worker if the pupil does not attend, to find out why and discuss their concerns <p>Absence requests</p> <p>Vulnerable pupils: we will only grant absence requests for parents who want their child to be absent during their rota group’s scheduled time at home. All pupils should attend school when their rota group is scheduled to be on-site.</p> <p>Children of critical workers: we will grant absence requests for children of critical workers if their parents tell us in advance that their child won’t be attending school when their rota group is scheduled to be at home.</p> <p>Free school meals</p> <p>We will work with Catering Academy to prepare food parcels for all pupils eligible for free school meals, when they are learning from home.</p>
3	<ul style="list-style-type: none"> • We will remain open full-time for vulnerable pupils, the children of critical workers and selected year groups (the DfE will identify these) • We will provide remote education for all other pupils • We will maintain the same rules on face coverings on-site as in tier 1 	<p>Remote learning arrangements</p> <p>Middle leaders will direct teaching staff to support blended approach.</p> <p>High quality support for year group bubbles learning remotely when not teaching year group bubbles on site. Use of curriculum based and Oak Academy resources uploaded to Firefly, MS Teams/Zoom sessions as appropriate to ensure pupils continue to make progress.</p>

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		<p>Staffing arrangements</p> <p>We will publish Tier 3 timetable and staffing rotas.</p> <p>Vulnerable pupils</p> <p>We will strongly encourage vulnerable pupils to continue attending school. To do this, we will</p> <ul style="list-style-type: none"> • Work with our local authorities(LA) • Contact a pupil’s parent or carer, and (where applicable) social worker if the pupil does not attend, to find out why and discuss their concerns <p>Free school meals</p> <p>We will work with Catering Academy to prepare food parcels for all pupils eligible for free school meals, when they are learning from home.</p>
4	<ul style="list-style-type: none"> • We will only remain open for vulnerable pupils and the children of critical workers • We will provide remote education for all other pupils • We will maintain the same rules on face coverings on-site as in tier 1 	<p>Remote learning arrangements</p> <p>Middle leaders will direct teaching staff to support blended approach.</p> <p>High quality support for all pupils learning remotely. Use of curriculum based and Oak Academy resources uploaded to Firefly, MS Teams/Zoom sessions as appropriate to ensure pupils continue to make progress</p> <p>Staffing arrangements</p> <p>We will publish Tier 4 timetable and staffing rotas. There will be a minimum number of teaching and support staff to be on site.</p> <p>Vulnerable pupils</p> <p>We will strongly encourage vulnerable pupils to continue attending school. To do this, we will</p> <ul style="list-style-type: none"> • Work with our local authorities(LA) • Contact a pupil’s parent or carer, and (where applicable) social worker if the pupil does not attend, to find out why and discuss their concerns <p>Free school meals</p> <p>We will work with Catering Academy to either provide vouchers and/or prepare food parcels for all pupils eligible for free school meals, when they are learning from home.</p>

Sources

We produced this template based on the following sources (all information is up to date as of 4 September 2020):

- > [COVID-19 contain framework: a guide for local decision-makers](#), GOV.UK - DHSC
- > [How schools can plan for tier 2 local restrictions](#), GOV.UK - DfE
- > [Guidance for full opening: schools](#), GOV.UK – DfE